

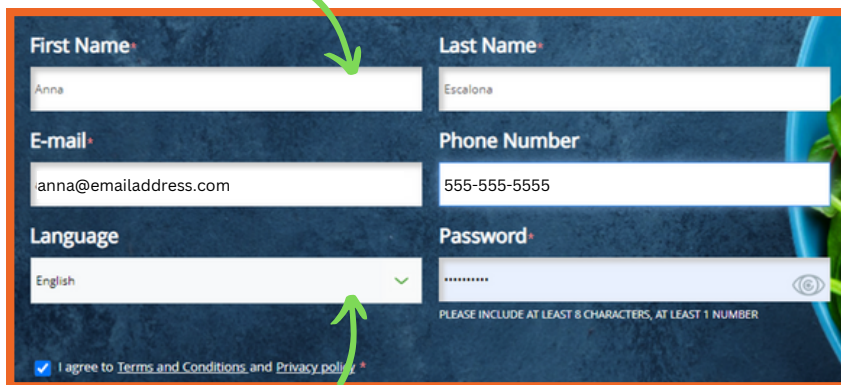
FD MealPlanner Instructions

1. <https://www.fdmealplanner.com/#menu/mp/Springfield>
2. Click on Register



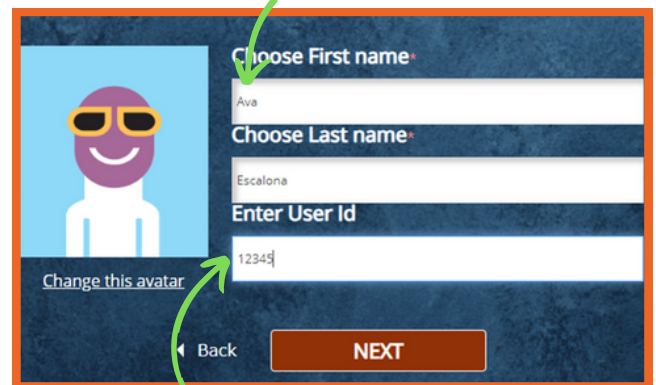
3. Enter information into required fields.

Your Information

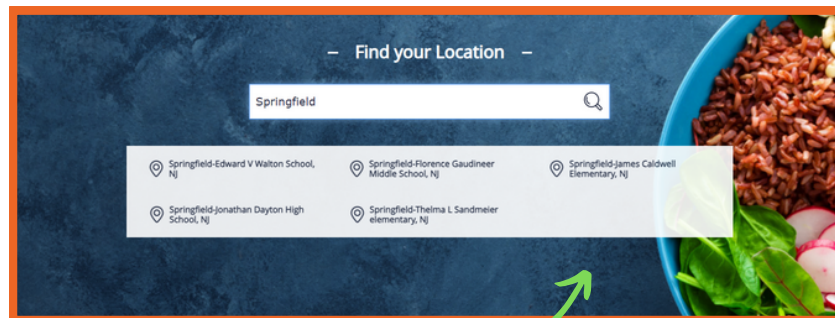


Select Language

Your Child's Information

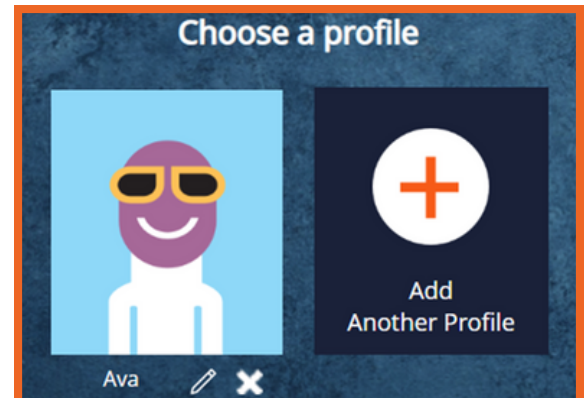
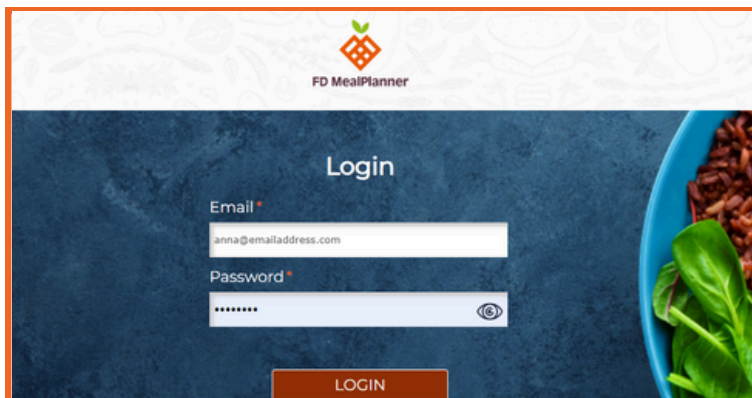


User ID can be found on On Course



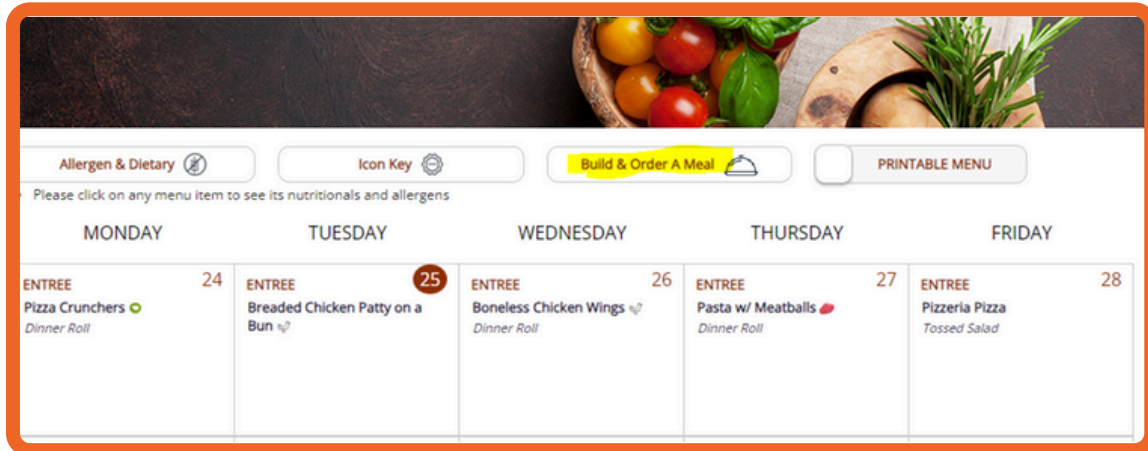
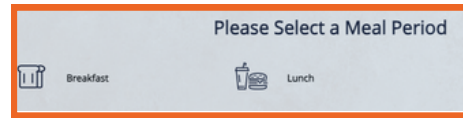
Select your child's school

4. Once You Create an Account, Log in & Select Profile

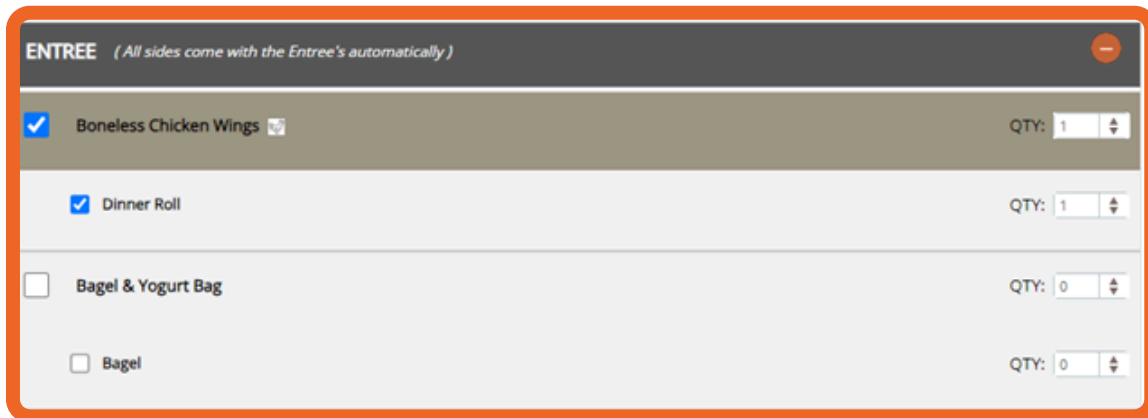


FD MealPlanner Instructions

5. Select Lunch
6. Select grade level, if applicable
7. Select Build & Order A Meal



8. Select desired entrée and milk variety. Fruit and vegetable will automatically be provided.



9. Click "Add Items to Cart"

ADD ITEMS TO CART

10. If ordering for the entire month, repeat steps 8 & 9 for each day of the month
11. Click on the cart icon, located on the top left of the screen
12. Click "Checkout"
13. Choose Delivery Method: Pickup
14. Select Pickup Point: This is your child's teacher
15. Choose Payment Mode: Enter your student's ID
16. Lastly, Click Place Order

- ★ You can also pre-order your child's lunch on the FDMealPlanner App
- ★ Please add funds to your child's lunch account through PaySchools Central
- ★ Meals must be ordered no later than 10pm, 7 days prior to date of service
- ★ If your student will be absent on a day that lunch was ordered, please email the Food Service Director at pomptonian@springfieldschools.com before 8:30am on the morning the student is absent.